

Urban

Community  
Recovery  
Committee

# URBAN COMMUNITY RECOVERY COMMITTEE (YCRC)

Urban Community Led Recovery Grants Program  
Round 1 Grant Program Funding Guidelines



## Introduction

The purpose of the Yarra Ranges Recovery Grant program is to enable community led recovery from the Covid-19 Pandemic and June 9 Storms by supporting initiatives and projects that address the priorities identified by residents.

This program is underpinned by the Yarra Ranges Covid-19 [Pandemic](#) and [Municipal Recovery Plan](#) frameworks: These can be viewed on the Yarra Ranges Council website

Regional Community Recovery Committees (RCRC) have been established across 4 key regions within the Yarra Ranges including Valley, Hills, Urban and Upper Yarra.

More Information on each of the RCRC's can be found [here](#).

The Urban Community Recovery Committee supports the townships of Chirnside Park, Coldstream, Kilsyth, Lilydale, Montrose, Mooroolbark & Mt Evelyn

Working with our communities, the committee will develop and implement an Urban Regional Recovery Plan that prioritises activities or services that will help people to rebuild, reconnect and be ready to cope with future disasters.

## Round 1 Objectives

Round 1 will support projects which support recovery with preference given to projects which target one or more of the following:

- Strengthen connections, increase participation, and build capacity in our community
- Developing resilience and preparedness for future disaster
- Improving Mental Health & Wellbeing
- Reducing vulnerability and decreasing marginalisation

## Who is eligible to apply?

The Urban Community Led Recovery grant program will seek applications from groups or organisations operating in the Yarra Ranges LGA who are providing support to townships within the Urban Region of the Yarra Ranges LGA.

Recipient organisations must be a Not for profit, non- government organisation with a valid ABN or be a group that is auspiced /partnered by such an organisation.

If you are using an auspiced / partnering organisation, they must confirm that they support the project, will receive the funds on behalf of the applicant, apply the funds to the project and how they are adding value to the project.

A template letter of support is available from within the online application or by contacting the Foundation team.

The applicant or the auspiced / partnered organisation (where applicable) must be able to demonstrate financial stability through the provision of the organisation's financials including a profit and loss, balance sheet and/or current statement for a full calendar or financial year.

## Selection Criteria

Selection will be based on the meeting the following criteria:

- Project supports at least one of listed townships within the Urban area
- Project aligns with of the objectives of the funding program
- Project has strong support and involvement from the community, i.e., is identified a community priority
- Projects has all co-contributions confirmed in writing
- Projects are 'shovel 'ready
- Applicant has quotes and a detailed budget showing the breakup of expenditure, financials and provided all necessary documentation
- Applicants can commit to obtaining any necessary permits required

## Project examples

These are just some examples and is not an exhaustive list

Access to support services

- Mental health support initiatives
- Financial Counselling
- Supporting people with identified needs within the Yarra Ranges Urban community

Community engagement projects and events which encourage social connection inclusion and participation

- Community morning teas / dinners / walking groups
- Networking events
- Youth events
- Festivals

Education programs and initiatives

- Community and individual resilience planning and training
- Student wellbeing

## How much can you apply for?

Applications are invited for projects up to \$5,000 with a total funding pool of \$50,000 available for this round.

## How do I apply?

Applications must be made online at [www.bendigobank.com.au/foundation](http://www.bendigobank.com.au/foundation)

Applications open Monday, 25 July 2022, and close midnight Monday, 22 August 2022

## What cannot be funded?

The following types of activities will not be supported:

- Projects which duplicate funding by local, state, and federal agencies
- Projects of a political nature
- Project which advances Religion of a singular nature
- Projects for private benefit
- Projects which are retrospective support

## Co-Contributions

In-kind contributions (e.g., volunteer time, in-kind labour or donation of services or materials) should be included in your budget and where other funding has been secured, please provide evidence of this

## Insurance

Please note that public liability insurance is mandatory. If your project is being partnered /auspiced by an incorporated organisation you may be covered by the auspicing body.

Applicants and your project partner /auspice must provide a Certificate of Currency demonstrating appropriate insurance cover as part of their application.

## Acquittal / Reporting

Each project must be delivered by 30, June 2023. Reporting is required with 60 days of the nominated completion date.

Interim reporting may be a requirement by the committee for some projects. Funding must be used for the purposes it has been provided unless written permission is obtained to vary the project.

The acquittal report is completed online and will include providing receipts, invoices, evidence of project expenditure, copies of any relevant media coverage and a statement from your organisation that can be used for media purpose. Any unexpended funds must be returned unless otherwise agreed to by the Advisory Committee and Community Enterprise Foundation.

## Child Safe Standards

Yarra Ranges Council is committed to a zero-tolerance approach to child abuse, through actively promoting child safety and ensuring compliance with the Victorian Child Safe Standards.

Council's Child Safety and Wellbeing Policy and Statement of Commitment are available [here](#). As a child safe organisation, Council reviews all community grant applications where there is contact with children.

Grant projects will fall into three contact categories:

- **Direct Contact:** Activities/Projects that involve direct care, supervision or engagement with children or young people (under the age of 18 years). It also includes storing information and data about children and/or their families.
- **Incidental contact:** Activities/ Projects that involve incidental level interaction with children under 18 yrs. Contact includes face-to-face, physical, written, verbal or electronic contact, whether supervised or not.
- **No Contact:** The grant funded project or service involves no contact with children or young people (under the age of 18 years).

### **Documentation required for Direct Contact is as follows. Please upload your completed documents to your application**

- Direct Contact Child Safe Readiness Checklist. An editable template can be found [here](#).
- Child Safe Policy (for Groups/Organisations). An editable template can be found [here](#).
- Signed Statement of Commitment to Child Safety (for Individual Artists Only). An editable template can be found [here](#).
- An example risk assessment can be found [here](#).

Please upload a completed copy of Direct Contact Child Safe Readiness Checklist \*

## Notifications

Applicants will receive written notification via email about the success, or otherwise, of their grant application.

## Further Questions

Applicants requiring further information should contact the Community Enterprise Foundation on 1300 304 541 or email: [Foundation.mailbox@bendigoadelaide.com.au](mailto:Foundation.mailbox@bendigoadelaide.com.au)

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