

Upper Yarra

**Community
Recovery
Committee**

UPPER YARRA COMMUNITY RECOVERY COMMITTEE (UYCRC)

Upper Yarra Community Led Recovery Grants Program
Round 1 Grant Program Funding Guidelines



Introduction

The purpose of the Yarra Ranges Recovery Grant program is to enable community led recovery from the Covid-19 Pandemic and June 9 Storms of 2021 by supporting initiatives and projects that address the priorities identified through consultation with residents.

This program is underpinned by the Yarra Ranges Covid-19 [Pandemic](#) and [Municipal Recovery Plan](#) frameworks: These can be viewed on the Yarra Ranges Council website

Regional Community Recovery Committees (RCRC) have been established across 4 key regions within the Yarra Ranges including Valley, Hills, Urban and Upper Yarra.

More Information on each of the RCRC's can be found [here](#):

The Upper Yarra Community Recovery Committee supports the townships of

Big Pats Creek	Don Valley	Gilderoy	Gladysdale
Hoddles Creek	Launching Place	McMahons Creek	Millgrove
Powelltown	Reefton	Seville	Three Bridges
Wandin	Warburton	Wesburn	Woori Yallock
Yarra Junction	Yellingbo		

Working with our communities, the committee will develop and implement an Upper Yarra Regional Recovery Plan that prioritises activities or services that will help people to rebuild, reconnect and be ready to cope with future disruption.

Our focus is on enabling existing or emerging community groups to be sustainable and to reach and support community led recovery, this includes opportunities for direct financial contribution to local projects through this Grant program.

Objectives

Round 1 will support projects which support recovery with preference given to projects targeting one or more of the following objectives:

- Strengthen connections, increase participation, and build capacity in our community
- Developing resilience and preparedness for future disaster
- Improving Mental Health & wellbeing
- Reducing vulnerability and decreasing marginalisation

Who is eligible to apply?

The Yarra Ranges Recovery grant program will seek applications from groups or organisations operating in the Yarra Ranges LGA or who are providing support to townships within the Yarra Ranges LGA.

Recipient organisations must be a Not for profit, non-government organisation with a valid ABN or be a group that is auspiced /partnered by such an organisation.

If you are using an auspiced / partnering organisation, they must confirm that they support the project, will receive the funds on behalf of the applicant, apply the funds to the project and how they are adding value to the project.

A template letter of support is available from within the online application or by contacting the Foundation team.

The applicant or the auspiced / partnered organisation (where applicable) must be able to demonstrate financial stability through the provision of the organisation's financials including a profit and loss, balance sheet and/or current statement for a full calendar or financial year.

Selection Criteria

Selection will be based on the meeting the following criteria:

- Project supports at least one of listed townships within the Upper Yarra area
- Project aligns with of the objectives of the funding program
- Project has strong support and involvement from the community, i.e., is identified a community priority
- Project has all co-contributions confirmed in writing (if applicable)
- Project is 'shovel 'ready'
- Applicant has quotes and a detailed budget showing the breakup of expenditure, financials and provided all necessary documentation
- Applicants can commit to obtaining any necessary permits required

Project examples

These are just some examples and is not an exhaustive list

- Access to support services
- Mental health support initiatives
- Financial Counselling
- Supporting people with identified needs within the Upper Yarra community

Community engagement projects and events which encourage social connection inclusion and participation

- Community morning teas / dinners / walking groups
- Networking events
- Youth events
- Festivals

Education programs and initiatives

- Community and individual resilience planning and training
- Student wellbeing

Community preparedness initiatives

- Equipment
- Signage / communications /notice boards
- Emergency preparedness information sessions

How much can you apply for?

Applications are invited for projects up to \$10,000.

A greater amount is available if you can demonstrate how your project meets one or more of the objectives across multiple communities and cohorts.

For Applications over \$10,000 please contact Trish Madden to discuss your project and ensure eligibility.

E: trish.madden@bendigoadelaide.com.au

How do I apply?

Applications must be made online at: [https://cia.communityenterprisefoundation.com.au/](https://cia.communityenterprisefoundation.com.au/Program/Index/1?programId=4281)

Program/Index/1?programId=4281

Applications open Monday, 11 July and close Monday, 22 August 2022

What cannot be funded

The following types of activities will not be supported:

- Projects which duplicate funding by local, state, and federal agencies
- Projects of a political nature
- Project which advances Religion of a singular nature
- Projects for private benefit
- Projects which are retrospective

Co-Contributions

In-kind contributions (e.g., volunteer time, in-kind labour or donation of services or materials) should be included in your budget and where other funding has been secured, please provide evidence of this

Insurance

Please note that public liability insurance is mandatory. If your project is being partnered /auspiced by an incorporated organisation you may be covered by the auspicing body.

Applicants and your project partner /auspice must provide a Certificate of Currency demonstrating appropriate insurance cover as part of their application.

Acquittal / Reporting

Each project must be delivered by June 30, 2023. Reporting is required with 60 days of the nominated completion date.

Interim reporting may be a requirement by the committee for some projects. Funding must be used for the purposes it has been provided unless written permission is obtained to vary the project.

The acquittal report is completed online and will include providing receipts, invoices, evidence of project expenditure, copies of any relevant media coverage and a statement from your organisation that can be used for media purpose. Any unexpended funds must be returned unless otherwise agreed to by the Advisory Committee and Community Enterprise Foundation.

Child Safe Standards

Yarra Ranges Council is committed to a zero-tolerance approach to child abuse, through actively promoting child safety and ensuring compliance with the Victorian Child Safe Standards.

Council's Child Safety and Wellbeing Policy and Statement of Commitment are available here. As a child safe organisation, Council reviews all community grant applications where there is contact with children.

Grant projects will fall into three contact categories:

- **Direct Contact:** Activities/Projects that involve direct care, supervision or engagement with children or young people (under the age of 18 years). It also includes storing information and data about children and/or their families.
- **Incidental contact:** Activities/ Projects that involve incidental level interaction with children under 18 yrs. Contact includes face-to-face, physical, written, verbal or electronic contact, whether supervised or not.
- **No Contact:** The grant funded project or service involves no contact with children or young people (under the age of 18 years).

Documentation required for Direct Contact is as follows. Please upload your completed documents to your application

- Direct Contact Child Safe Readiness Checklist. An editable template can be found [here](#).
- Child Safe Policy (for Groups/Organisations). An editable template can be found [here](#).
- Signed Statement of Commitment to Child Safety (for Individual Artists Only). An editable template can be found [here](#).
- An example risk assessment can be found [here](#).

Please upload a completed copy of Direct Contact Child Safe Readiness Checklist *

Notifications

Applicants will receive written notification via email about the success, or otherwise, of their grant application.

Further Questions

Applicants requiring further information should contact the Community Enterprise Foundation on 1300 304 541 or email: Foundation.mailbox@bendigoadelaide.com.au

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