

APPLICATION FOR FUNDING

Please ensure you read, understand and comply with the General Conditions for Funding, Terms and Conditions sections of this document before filling out the application form. Please note that we do not fund individuals, only organisations.

If you are not a current customer of Keilor East Community Bank, we **highly recommend** you visit our branch and discuss opening an account before applying for funding.

Name of organisation Amount of _____
 funds requested \$ _____
 Plus GST (if applicable) \$ _____
 TOTAL \$ _____ Date required ____/____/____

CONTACT DETAILS

Applicant's Name _____ Position _____
 Postal Address _____
 _____ Postcode _____
 Operational Address _____
 Contact Number _____ Alternative Number _____
 Email Address _____
 Website _____
 Secondary Contact Person's Name _____ Position _____
 Email _____ Contact Number _____

ORGANISATION AND BANKING DETAILS

What is the legal status of your organisation? _____

Incorporation No _____ Number of Members / Estimated Beneficiaries: _____

ABN _____ GST Registration YES NO

Does your organisation conduct an account with Keilor East Community Bank? Does YES NO

your organisation conduct an account with Bendigo and Adelaide Bank? YES NO

If answered YES, please provide: BSB _____ Account Number _____

If answered NO, please advise if you are prepared to transfer your organisation's banking to the Keilor East Community Bank? YES NO

PLEASE PROVIDE THE FOLLOWING SUPPORTING DOCUMENTATION

- Certificate of incorporation or evidence of support by an incorporated body
- Previous annual report (Minutes of AGM and copy of the Financial Report is sufficient)
- Additional information you feel necessary to support your application

Please sign and date this page _____ / /

GENERAL CONDITIONS FUNDING

- Funding requests are considered on a monthly basis and must be received by 4pm on the last Wednesday of the month.
- The Board of Keilor East Community Financial Services Ltd will treat all applications in confidence however, details of successful applicants may at the Board's sole discretion be made public, but the Board may at their discretion require that any funding be confidential and not be disclosed without the Board's written consent.
- All funding requests must be approved by the Board of Keilor East Community Financial Services Ltd.
- All applicants must be an appropriately Incorporated Body.
- All applicants must provide any further information as requested by the Board.
- Funding is provided to organisations to support their objectives and to provide Keilor East Community Bank with the opportunity to engage with the Organisation's members/staff/supporters.
- Future funding of the Organisation will be based on the amount of extra banking business generated for Keilor East Community Bank by the members, staff and supporters of the said organisation.
- All outcomes of the requests for funding will be notified in writing within 60 days.
- The Board's decision is final, and no further correspondence will be entered into.
- All funding must be used in accordance with the purpose set out in the Applicant's application.
- No funding shall be used for any illegal purpose.
- The applicant certifies that all information provided by the applicant is true and correct.

TERMS AND CONDITIONS

Should the application be successful, the applicant agrees and authorises Keilor East Community Bank as follows:

- Keilor East Community Bank to use any photographs relating to your funding.
- Keilor East Community Bank may use your organisation's name in conjunction with Community Bank Keilor East's advertising and marketing programs.
- Keilor East Community Bank may add your organisation's name to the funding list for promotion of Keilor East Community Bank.
- To promote Keilor East Community Bank to members/staff/supporters, via newsletters, website, social media, promotional material, banners or signage.
- To distribute the Community Bank Keilor East's promotional materials to members/staff/supporters.
- To share your web/social sites to the Community Bank Keilor East's website.
- To supply a testimonial describing the benefits of the funding support.
- To use the Community Bank Keilor East's logos where applicable (for major funding, may include sporting uniforms, advertising and signage).
- Keilor East Community Bank shall not be liable for any claim or liability which relates to any use of funds provided by Keilor East Community Bank.

AGREEMENT & SIGNING - I acknowledge that I have read, understood and agree to the above terms and conditions of Keilor East Community Financial Services Ltd and declare that the information I have supplied is true and correct.

Signed _____ Applicant's Name _____ Dated / /

Completed applications, a covering letter and all supporting documentation to be emailed to

zaina@ekcfs.com.au Or alternatively posted to

Keilor East Community Bank, 53 Wyong Street, Keilor East, VIC 3033

You will receive a confirmation email once the application has been received.