

# **Notice of Annual General Meeting**

**Pambula & District Community Development Ltd** ABN 27 182 796 458

To be held at the Bega Valley Commemorative Civic Centre,  
Zingel Place, Bega NSW 2550  
at 6:00pm on Wednesday 20 November 2024

## **AGENDA**

**Musical presentation**

**Celebration of Community Groups**

**Ordinary Business**

**(1) Receipt of Annual Report**

To receive the company's Financial Report, the Director's Report, and the Auditor's Report, for the year ended 30 June 2024.

**(2) Election of Directors**

To consider, and if thought fit, to pass the following resolutions, as ordinary resolutions:

**Election of Directors appointed after the 2022 Annual General Meeting**

**(a)** that Deborah Julie Shaw be appointed as a Director of the Company

**(b)** that Gordon William Beattie be appointed as a Director of the Company

**Re-election of Directors retiring by rotation**

**(a)** that Russell John Fitzpatrick be re-elected as a Director of the company

**(b)** that Colin Robert Dunn OAM be re-elected as a Director of the company

**(c)** that Jennifer Eleanor Symons be re-elected as a Director of the company

### **Attending the meeting**

All shareholders may attend the Annual General Meeting.

**Joint holders:** In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

**Proxy:** If you are unable to attend the meeting, you are entitled to appoint a proxy to attend and vote. See the attached Proxy Form for information on appointing a proxy.

**Corporate shareholder:** A corporate shareholder may appoint one or more persons to act as its representative under section 250D of the Corporations Act, but only one representative may exercise the corporate shareholder's powers at any one time. The Company requires written evidence of a representative's appointment to be given to the Company before the Meeting.

### **Voting rights**

Each shareholder is entitled to **one** vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as shareholders as at 5.00pm, Monday, 10 November 2024 By Order of the Board.

Graham Stubbs  
Company Secretary  
23/09/2024

# Explanatory Notes

The following information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

## Agenda item 2:

### Election of new directors

**Deborah Julie Shaw** (appointed 7 August 2024)

**Experience, and expertise:** Deborah, now retired, has more than 40 years' experience of program and service delivery in the Australian Federal and State Public Services, Canada, New Zealand, Ghana and throughout the Pacific. Deborah holds a Master of Business Administration degree with a major in corporate finance, Bachelor of Science in Occupational Therapy, Diploma of Project Management and a Certificate IV in Training and Assessment. She is also a graduate of the Australian Institute of Company Directors. Deborah's work experience in the health and education sectors and the public service was focused on governance, finance and strategic human capital management. During the latter part of her career Deborah strengthened public sector capacity and capability in several Pacific Island Forum member countries and Ghana. Deborah's community service includes seven years as Treasurer, Australian Professional Snowsport Instructors Inc., President, Canberra Quilters, and member of the Finance, Audit and Risk subcommittee for the Canberra Irish Club.

**Responsibilities:** No Special Responsibilities

**Interest in Shares:** Nil share interest held.

**Gordan William Beattie** (appointed 7 August 2024)

**Experience, and expertise:** Gordon has a BA and Dip Ed from the University of Sydney and a B Ed from Queens University, Canada. He was former Head of Performance, Theatre and Dance (Theatre Nepean) and Chair of the Courses Management Committee in Design and Contemporary Arts at the University of Western Sydney. He has extensive experience working with not for profits and since moving to the Bega Valley with his partner operated their consultancy Arrow Solutions, Arrow Solutions. Prior to the Bushfires and Covid he was actively involved with Sapphire Coast Tourism and the South Coast Regional Tourism Organisation as deputy Chair. His research interests and experience involve: The creation and generation of performance; New media and technology; Community mapping and community development; Creative industries; Tourism, especially cultural tourism; Sustainable communities; change management; Critical thinking and analysis; Intercultural performance; Aboriginal performance; Performance art, festivals and events; Live interpretation in cultural institutions and activation of public spaces.

**Responsibilities:** No Special Responsibilities

**Interest in Shares:** Nil share interest held.

## **Re-election of Directors retiring by rotation**

### **Russell John Fitzpatrick**

**Experience, and expertise:** Russell is the Mayor of Bega Valley Shire Council. He is also the Chair of Canberra Region Joint Organisation and the NSW Association Joint Organisations. Russell is a current Board Member of Country Mayors Association of NSW and a past Board Member of Southern NSW Local Health (2010-2021) and the Regional Development Far South Coast (2010-2018). Russell is a Life Member of the Pambula Merimbula Junior Rugby League

**Responsibilities:** No Special Responsibilities

**Interest in Shares:** Nil share interest held.

### **Colin Robert Dunn OAM**

**Experience, and expertise:** Colin's qualifications include Bachelor of Commerce and Economics (U. Melb) Trained Secondary Teachers Certificate (U. Melb), Grad. Dip. Commuters in Education (U. Canberra), Certified Practising Accountant (CPA)- 40 years. Colin's experience includes Senior Lecturer (Business) RMIT University 2000-2008, President (three times) - Rotary Club of Pambula; Member - Bega Shire Council Disaster Relief Fund Committee; President (2006) International Council for Small Business; President (2004/5) Small Enterprise Association of Australia and New Zealand; Deputy Principal, Lake Tuggeranong College, ACT (1991-3).

**Responsibilities:** Chair, of the Finance Committee.

**Interest in Shares:** Nil share interest held.

### **Jennifer Eleanor Symons**

**Experience, and expertise:** Jennifer is currently a Project Manager. She has twenty years of executive management experience in the retirement and aged care sector. She has a breadth of experience across government and not for profit Board membership in the health and education sectors. She holds a Bachelors of Arts, Applied Science (Building) and Commerce (Accounting) and is a Graduate member of the Australian Institute of Company Directors.

**Responsibilities:** Chair, of the Audit & Risk Committee.

**Interest in Shares:** Nil share interest held.

## **Current Board of Directors**

Timothy George Shepherd (Chair)

Garry Bruce Hetherington (Deputy Chair)

Jennifer Eleanor Symons

Russell John Fitzpatrick

Colin Robert Dunn; OAM

Esther Colson

Deborah Julie Shaw

Gordon William Beattie