

# Notice of Annual General Meeting

**Valley Community Financial Services Limited**  
A.B.N. 86 092 399 730  
on 13 November 2024 at 6.00pm at  
Yarrambat Park Golf Club, 649 Yan Yean Road, Yarrambat, 3091.

## Items of General Business

### Ordinary Business

#### 1. Receipt of Annual Report

To receive the Company's Financial Report, the Directors' Report and the Auditor's Report for the year ended 30 June 2024.

#### 2. Appointment of Auditors

To appoint RSD Audit Pty Ltd to undertake the 2024/2025 financial year audits.

#### 3. Election of Directors

To consider, and if thought fit, to pass each of the following resolutions as an ordinary resolution.

- (a) **Philip Marendaz** be re-elected as a Director of the Company.
- (b) **Heidi Crundwell** be re-elected as a Director of the Company
- (c) **Michael McBrien** be re-elected as a Director of the Company.

### Attending the meeting

All shareholders may attend the Annual General Meeting.

*Joint holders:* In the case of joint shareholders, all holders may attend the Meeting. If only one holder attends (including by proxy), that shareholder may vote at the Meeting as if that holder were solely entitled to the shares. If more than one joint holder is present (including by proxy), the joint holder whose name appears first in the register may vote.

*Proxy:* If you are unable to attend the Meeting, you are entitled to appoint a proxy to attend and vote. Refer to the attached Proxy Form for information on how to appoint a proxy.

*Corporate shareholder:* A corporate shareholder may appoint one or more persons to act as its representative under Section 250D of the *Corporations Act 2001*, but only one representative may exercise the corporate shareholder's powers at any one time. The Company requires written evidence of a representative's appointment to be given to the Company before the meeting.

### Voting rights

Each shareholder is entitled to one vote.

For the purposes of voting at the Meeting, shares will be taken to be held by the persons who are registered as members as at 5.00pm on 1 November 2024.

By order of the Board of Valley Community Financial Service Ltd.



Heidi Crundwell  
Company Secretary  
14 October 2024

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## Explanatory Notes

This information has been included to assist you in making an informed decision about the resolutions proposed at the meeting.

## Agenda item 3: Election of Directors

The following information is provided about candidates for election to the Board.

- (a) **Philip Marendaz** retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election.
- (b) **Heidi Crundwell** retires by rotation in accordance with the constitution of the Company, and being eligible, offers herself for re-election.
- (c) **Michael McBrien** retires by rotation in accordance with the constitution of the Company, and being eligible, offers himself for re-election.

## Important information for Shareholders

### 1. **Meeting details:**

The 2024 Annual General Meeting will be held at 6.00pm on 13 November 2024 hosted at **Yarrambat Park Golf Club, 64 Yan Yean Road, Yarrambat, 3091.**

There will be no virtual option offered to shareholders to join the Annual General Meeting. Shareholders are provided with a Proxy Voting form if they cannot attend in person.

### 2. **How to vote:**

Each shareholder is, or joint shareholders are, entitled to only **one** vote.

Shares will be taken to be held by the persons whose names appear on the Valley Community Financial Services Ltd share registry as at 5.00pm **[AEDT] on 1 November 2024.**

Please note that voting via proxy prior to the meeting will not prohibit registered shareholders from voting live at the Annual General Meeting should they wish to change their vote.

Proxy Forms may be submitted to [c.lewis@valleyfinancial.com.au](mailto:c.lewis@valleyfinancial.com.au).

Alternatively, Proxy Forms may be mailed/delivered to Valley Community Financial Services Ltd registered office at Shop 2/3, 60 Main Hurstbridge Road, Diamond Creek, 3089 by 5.00pm **[AEDT] on 8 November 2024.**

### 3. **Need help?**

If you have any questions about the Annual General Meeting or voting process, please contact Carla Lewis on [c.lewis@valleyfinancial.com.au](mailto:c.lewis@valleyfinancial.com.au) or telephone 0433 473 463 and assistance will be provided within 3 business days of receipt.